

**Creston Valley Community Radio Society**  
**AS AMENDED MAY 7, 2009**  
**CONSTITUTION**

2. The purpose of the Society is to provide a voice that reflects the lifestyles, common interests and diversity of the residents in the communities of the Creston Valley and surrounding areas which it serves. Recognized by the logo of CIDO 97.7 FM, its primary objective is to provide a local programming service that differs in style and substance, and complements that provided by other stations both private and public, and to increase program choice in both music and the spoken word. The structure of the Society is organized to provide for membership, management, operation and programming primarily by Society Members, and the Society will use its initiative in promoting the development, support, and exposure of local artists, encourage the participation of Members in its work, and make every effort to achieve gender, ethnic and age equity for all aspects of programming.

**BYLAWS**

1. Notice of Publication:

All revisions to the Bylaws, and new Bylaws must be posted on the Society's website, with notice of such posting on CIDO and in the Creston newspaper, at least four (4) weeks prior to the AGM. Written copies will be provided to any Member who requests them.

2. Membership:

a) Membership is open to any individual or family living in the Creston area and its environs. Dues for Individual, Family, and Patron Members – known collectively as Members - are set annually at the AGM upon recommendation of the Board, and payable at the AGM for the Society's Year of April 1 to March 31.

b) A person can cease to be a member by delivering a resignation in writing to the Secretary, or by death (or dissolution if a corporation), expulsion, or failing to be a Member in good standing for twelve consecutive months. No portion of a Member's dues will be refunded upon cancellation.

c) If a Member's dues are paid in a given year, the membership terminates on March 31 of that Society's Year. A Member in "good standing" is one whose dues are current.

d) Any Member who participates in the Society's affairs must abide by the Constitution, Bylaws and policies, and for violation therein can be expelled by an open hearing and simple majority vote of Members at an AGM or EGM.

e) Any questions arising out of proceedings at an AGM or EGM will be resolved by reference to the *Society Act*.

### 3. Notices to Membership:

A notice may be given to any Member at either his/her postal or email address. As well, all general notices respecting AGMs and EGMs must be placed on the Society's website, and in the Creston newspaper, in accordance with Bylaw #1.

### 4. Annual and Extraordinary General Meeting (AGM and EGM):

a) The Society shall have an annual general meeting of all Members in the month of April. Members for that Society's Year shall have one vote (up to two Family Members) for all business that is voted upon at the meeting.

b) The AGM will include a President's, Directors', Treasurer's and Auditor's Report (with copies of the annual financial statements) which must be accepted by the membership, and an election of the Board of Directors.

c) An EGM may be held with due notice served by the Board in accordance with Bylaw #1.

d) The quorum for an AGM or EGM is ten (10) Members. If any resolution has a tie vote, it does not pass. An AGM may be adjourned, and if adjourned for more than ten days, notice must be given as in Bylaw #1.

### 5. Board of Directors:

a) The mandate of the Board is to ensure that programming meets CRTC regulations specified for the community radio license, and fulfills the purposes of the Society according to the Constitution. All Board members must have access to email.

b) The Board shall be comprised of a minimum of five (5) Directors and a maximum of twelve (12). The Board shall meet monthly at a designated time and place, with a quorum of sixty (60) percent, and at any other time as a quorum determines. Resolutions may be taken by email ballot. Any Board member who misses more than three (3) consecutive meetings without cause may be asked to resign.

c) Directors may do and exercise all powers defined in the Society Act, but may not infringe any matter in these Bylaws. The Board may also delegate its powers to Committees, all of whom report to the Board. Policies enacted by the Board become policies of the Society.

d) All resolutions of the Board must be posted on the Society's website. Any Member in good standing can appeal any decision of the Board with a letter to the Secretary, which must be heard by the Board at its next meeting. If unresolved, the Member can draft a petition with the signatures of five (5) Members in good standing to the Secretary, who must call for, and bring the petition to, an EGM in accordance with Bylaw #1.

e) Any question of the Board's proceedings is resolved by the Society Act – Part 6.

f) All Directors must retire at the end of each AGM, where successors are elected by individual votes. Any Director may resign by written letter to the Secretary. New Directors may be made only at an AGM or EGM. Any Director may be removed by a petition of any five (5) Members in good standing delivered in writing to the Secretary, who will then call an EGM to vote on removal.

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### 6. Officers:

a) The Society shall have the following officers: President, Vice-President, Secretary,

and Treasurer. These officers shall be Directors elected at the first Board meeting following the AGM. Any officer who resigns will be replaced by election at the next Board meeting.

b) Directors are responsible to uphold the Constitution and Bylaws of the Society. The President is the chief executive officer of the Society, supervises other officers in the exercise of their duties, and presides at all Board and Society meetings. The Vice-President carries out the duties of the President in his/her absence. The Secretary conducts the correspondence of the Society, issues notices of all Board and Society meetings, keeps minutes and the records of the Society, and maintains the register of Members. The Treasurer works with the Financial Administrator to keep the financial records, render financial accounts, and conduct the financial transactions.

#### 7. Borrowing:

The Directors may raise or secure payment or repayment of funds in any manner in the name, and for the purposes, of the Society. Debentures may be issued only with the special resolution of an AGM or EGM, and members may restrict the borrowing powers of the Directors by a special resolution at an AGM or EGM.

#### 8. Auditor:

An Auditor must be appointed annually at the AGM to hold office for that Society Year, whose duty is to report on the annual financial statements to the next AGM. The Auditor is a Member, unpaid, who is not a Director. An Auditor who resigns must be replaced by the Board at a successor meeting.

#### 9. Committees:

The Committees of the Society are as follows: Finance, Human Resources, Marketing and Sponsorship, Membership, Production and Programming, and Technical. These committees, and any sub-committees, can be revised by the Board in each Society Year. The Board shall appoint a minimum of one Director and one Member to each Committee (minimum-maximum 3-7), who shall meet and can recruit additional members as necessary. Each Committee of CIDO will operate by a set of policies and procedures, and shall:

- a) elect its Chair;
- b) meet at its convenience monthly or as needed;
- c) have a quorum of three (3);
- d) confirm, or rewrite its policies to be approved by the Board;
- e) report any resolution to the Board within thirty (30) days; and
- f) abide by the Constitution and Bylaws of the Society.
- g) Any member who misses more than three (3) consecutive meetings without cause may lose membership in the Committee.

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#### 10. General Policies:

All policies adopted by the Board of Directors must be placed on the Society's website within one month of their enactment.

a) CIDO Program Policy:

The Board of Directors will ensure that programming meets CRTC regulations specified for our community radio license, and fulfills purposes of the Society according to its Constitution. The Board of Directors retains full control over all decisions concerning management and programming. The Program and Production Coordinator will be governed by the policies established by the Programming Committee, and be responsible for day to day management of the program schedule, ensuring compliance with CRTC regulations and CIDO policy and monitoring the conduct of volunteers. All show hosts will have received full on-air training, produce from an outline submitted in writing, accept full responsibility for their show, accept any guidelines set down by the Committee, and be available for periodic review.

b) Conduct of Show Hosts:

The names of all Hosts and Volunteer Programmers, with the titles of their shows, must be posted on the Society website. Hosts or Volunteer Programmers will adhere to the Society's policies, and not promote, on-air, businesses without written contracts with CIDO, and may not use on-air privileges to self-promote or cultivate trust for business ventures or the provision of services outside their broadcast time on CIDO. Public Service Announcements will be accepted only from Non Profit organizations, and local cultural events, or performers who appear on air, may be mentioned and promoted in accordance with rules established by the Programming Committee.

11. Employees:

The Society may from time to time hire employees dependent upon its financial resources. All contracts for such employees must be drafted and approved by the Board, and signed by the President. All employees must adhere to contract conditions and policies of the Society, and their job descriptions must be posted on the Society's website.

12. Society Logo:

The Society Logo is "CIDO 97.7 FM".

13: Dissolution:

In the event of the Society's dissolution, all assets remaining after the settlement of debts, liabilities and obligations will be transferred to a charitable organization in the region, within the guidelines of the B.C. Society Act.